

Young First Aider of the Year Awards Nomination form



See notes on completion on page 4. Print on double sided A4 paper booklet style.

Nomination submitted on behalf of:

Insert name and address of St John Ambulance county, school etc. to which certificate to be sent.

1 Nominee

Name:

Name of parent/guardian:

Address:

Telephone no:

Mobile:

Date of birth:

Age at time of incident:

2 Nominator *Details of the individual who is recommending the award*

Name:

Address:

Telephone no:

Mobile:

What is your connection to the nominee?

3 Nominee's background

SJA Division, school, etc:

County:

Rank:

Date of joining:

Give details of the type of first aid training undertaken, if any, where, when, by whom, and any qualification obtained:

4 Details of the incident

4a Account

Date of incident:

Location:

Give an overview of the incident, including details of:

- How the incident happened
- The situation presented to the young person
- Any dangers or risks
- The young person's actions, including first aid performed
- The outcome

4b Supporting evidence

Supporting evidence will not affect the judgement of the committee, but is helpful in providing the full picture of the incident. Please attach any further evidence available, including:

- Information about the person treated, if known
- The young person's account of the event
- Contact details of others involved in the incident
- Coverage of the incident in the media

5 Declaration

I certify that to the best of my knowledge the information supplied is a true account of the first aid performed at this incident.

Signed:

Name:

Date:

Please return this form together with any supporting evidence to:

Sandra Stocker, Head of Priory Affairs, St John Ambulance NHQ,
27 St John's Lane, London, EC1M 4BU

Nominations may be accepted from any individual eg. teacher, parent, member of emergency services, SJA Divisional Superintendent or unit leader.

SJA nominations - Obtain the approval of your County Commander to submit this nomination direct.

Young First Aider of the Year Awards Nomination form



Notes

- Awards** Nominations are considered quarterly by an Awards Committee. A nomination should only be completed if it is thought worthy of a Young First Aider of the Year Certificate. In most cases these will be issued after the meeting of the Awards Committee. Some nominations will be shortlisted for the annual Young First Aider of the Year Awards Ceremony and a further award. The Awards Committee will decide the appropriate level of recognition and advise those shortlisted.
- Completion** This form should be used for nominations for praiseworthy first aid by young persons under the age of 18. The form should not be used for adults or for young persons where, in exceptional circumstances, a nomination for the Life Saving Medal of the Order of St John is thought appropriate. These nominations must be submitted on form SJFH7 obtainable from Sandra Stocker (contact details below).
- The form and the nomination process have been made as simple as possible to ensure ease of obtaining recognition for praiseworthy first aid by young persons. The form can be submitted by a single nominator which may include a teacher, parent, member of emergency services, SJA Divisional Superintendent or unit leader, or any other responsible person.
- This form is available electronically from St John Ambulance (contact details below). If used electronically you can expand the pages as needed (with 'page break' to separate sections as appropriate). It may be helpful to use a different font for the typed information and align this in the most suitable way.
- Evidence** It is helpful to provide some corroborating evidence where available, especially if it is thought that the nomination might be worthy of shortlisting for the Young First Aider of the Year Awards Ceremony. Corroboration might be a witness statement signed and dated by the individual who is nominated or some other witness. If possible a statement by the casualty or a relative may be helpful. Police, ambulance service and the hospital can confirm that the events occurred without giving details of individuals and contravening data protection. Newspaper cuttings etc. are particularly helpful. But do not let the need for corroboration deter or delay the nomination. For most awards of a Young First Aider of the Year certificate the nominator's submission of this form will suffice.
- Submission** Send the finally completed form by post, fax or email to:

Sandra Stocker, Head of Priory Affairs
St John Ambulance NHQ
27 St John's Lane
London EC1M 4BU.

Tel: 020 7324 4081
Fax: 020 7490 8835
Email: Sandra.Stocker@nhq.sja.org.uk

Sandra Stocker can be contacted as above for any further advice or help needed.