Volunteer roles

Role: Working with young people

This role will require you to have an enhanced CRB check

Role summary

No one should die because they needed first aid and didn’t get it, yet up to 150,000 people die every year in situations where first aid could have given them a chance to live. St John Ambulance teaches people first aid so they can be the difference between life and death, and you can help us do this.

As a volunteer working with young people you will help the St John Ambulance (SJA) youth mission by providing children and young people with developmental opportunities to help them achieve their full potential; this is done with an emphasis on being led by the views and aspirations of our young volunteers and with a commitment to equality of opportunity for every young person who wishes to get involved.

Main duties and responsibilities

Depending on the specific role you undertake within St John Ambulance, some of the main duties and responsibilities you may have, as well as the skills and qualifications that may be required of you are listed below:

1. Assist in the design and delivery of an inclusive and accessible youth programme within the guidelines provided that also meets the requirements and aspirations of young people

2. Encourage and support the participation of all young people in the decision making process in line with St John Ambulance best practice

3. Work towards a safe and secure environment for all young people and their leaders in St John Ambulance

4. Ensure the health, safety and welfare of youth within St John Ambulance

5. Be responsible for supervision of groups of young people

6. Have an understanding of, and promote, opportunities available to young people through St John Ambulance and external organisations

7. Undertake training and development applicable to the role.

8. Assist in the short and long-term planning to provide a fun and well balanced experience to youth within St John Ambulance

9. Represent St John Ambulance in a professional manner at all times

10. Undertake continuous training and development applicable to your role

11. Follow all St John Ambulance Policies and Procedures as implemented within the organisation.
Volunteer roles

Skills and qualifications required

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<th>Requirements</th>
<th>Essential and desirable criteria</th>
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<tr>
<td>Education/qualifications</td>
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<tr>
<td>A willingness to undertake training for role</td>
<td>✓</td>
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<tr>
<td>Essential skills in youth work pathway</td>
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<tr>
<td>Skills, knowledge, abilities and behaviours</td>
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<tr>
<td>Enjoy working as part of a team</td>
<td>✓</td>
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<tr>
<td>Enjoy working with children</td>
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Skills you will develop

- Working with young people
- Team working

Training available

- Essential skills in youth work
- Child protection training – Keeping Children Safe from the NSPCC
- First aid training

Contact details for recruitment

"[Click and type contact details for the person running the recruitment process role here]"

If you have any questions about the recruitment process for this role you should contact the person above. General enquiries about volunteering can be made by calling 08700 10 49 59.
General information for all St John Ambulance volunteers

Recruitment method
To become a St John Ambulance volunteer you will be asked to complete an application/joining form and provide references. Depending on the nature of your role, you may be required to undergo a Criminal Record Bureau check. You will complete an introduction package and receive training relevant to your role. You will only be able to begin your volunteering once we have completed the necessary checks relevant to your role (which for some roles will include employment history).

Criminal Record Bureau (CRB) checks
Confirmation of your appointment will be subject to the receipt of a satisfactory CRB check if, during the course of your role, you are likely to carry out tasks with, or in supervision of, children or vulnerable adults.

Probationary period
Final confirmation of your appointment to this role is subject to a maximum six-month probationary period, or 12 months in the case of volunteer youth related positions. (Further details on the requirements for youth related positions can be found in the St John Ambulance Policy for working safely with children and vulnerable adults.)

Ongoing training
All our volunteers are provided with the necessary training to enable them to carry out their role. To continue to operate in this role you must maintain the competencies required and an appropriate level of fitness where roles are physically demanding. County Medical Officers are responsible for making decisions on fitness for role based on previous performance and the medical form you will complete as part of the recruitment process.

Confidentiality
All information concerning volunteers, employees and patients shall be treated as strictly confidential at all times.

Equal opportunities
It is the aim of St John Ambulance to ensure that no one receives less favourable treatment on the grounds of age, sex, race, colour, religion, marital status, sexuality or disability; or, is not placed at a disadvantage by conditions or requirements which cannot be shown to be justifiable. Everyone shall adhere to our equal opportunities policy and ensure that diversity is valued throughout St John Ambulance.

Health and safety
We aim to provide a safe environment for all our volunteers. We will therefore make you aware of your responsibilities under the Health and Safety at Work Act 1974, and to ensure that agreed safety procedures are carried out and to maintain a safe environment for volunteers, employees or visitors.

Data protection
If you have contact with data systems, computerised or otherwise, you are required to obtain, process and/or use the information in a fair and lawful way; to hold data only for the specific registered purpose; and not to use or disclose it in any way incompatible with such purpose. To disclose data only to authorised persons or organisations as instructed.

Expenses
Your volunteering for St John Ambulance should not cost you anything. We will reimburse all legitimate out of pocket expenses incurred during your volunteering with us. You should talk to your supervisor to confirm what expenses you can claim.
Reward and recognition
St John Ambulance has a long history of recognising the outstanding contributions volunteers make to the organisation. Our volunteers provide their services, occasionally in extremely challenging circumstances. Each St John Ambulance county seeks to recognise its volunteers and there are a number of distinguished national awards. More information about how your contribution might be recognised can be found on the St John Ambulance member website.

Review of this description
This role description is intended as an outline indicator of general areas of activity and will be amended in the light of the changing needs of St John Ambulance. This role description is to be reviewed in conjunction with the volunteer on an annual basis as part of the support and supervision process. It is expected that the volunteer will be as positive and flexible as possible using this document as a framework.

Internal use only

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<thead>
<tr>
<th>County/NHQ Dept:</th>
<th>Volunteering NHQ</th>
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<td>Initials:</td>
<td>JL</td>
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<tr>
<td>Date developed:</td>
<td>June 2011</td>
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<tr>
<td>Review date:</td>
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