



Martyn's Law Employer Checklist

Are you prepared?

Ensure your business is prepared for the introduction of Martyn's Law by following this comprehensive checklist.

Compliance will not only help meet legal obligations but also enhance workplace safety and emergency preparedness.

Review your compliance with our useful checklist...

Martyn's Law Checklist

1. Determine Your Venue's Tier

- ☐ Identify whether your premises fall under the Standard Tier (200-799 capacity) or Enhanced Tier (800+ capacity).
- ☐ Assess whether your venue is classified under the mandatory categories, such as hospitality, entertainment, or public spaces.

2. Develop a Security & Emergency Plan

- ☐ Conduct a Risk Assessment to identify vulnerabilities and potential threats.
- ☐ Create a Security Plan that includes procedures for:
 - Evacuation and lockdown
 - Emergency communication
 - Crowd control and access management
- ☐ Implement security measures such as CCTV, bag searches, and staff identification protocols (Enhanced Tier only).
- ☐ Document compliance measures and keep records for regulatory checks.

3. Train Key Personnel in First Aid & Emergency Response

- ☐ Ensure First Aid at Work (FAW) training is completed by key employees. Book FAW training
- ☐ Provide First Response Emergency Care (FREC 3) training for staff in high-risk areas. Find out more about FREC 3
- ☐ Train security and frontline staff in First Responder on Scene (FROS) for mass casualty incidents. Learn more about FROS
- ☐ Appoint and train Mental Health First Aiders (MHFA) to provide psychological support after traumatic incidents. Get MHFA training

4. Equip Your Workplace with Essential First Aid Supplies

- ☐ Stock Public Access Trauma (PACT) Kits for immediate response to mass casualty incidents. Browse PACT Kits
- ☐ Install Automated External Defibrillators (AEDs) and ensure staff are trained in their use. View AED range
- ☐ Secure AED Cabinets for easy access in case of cardiac emergencies. Shop AED cabinets
- ☐ Provide Major Incident Response Kits for venues under the Enhanced Tier. Find out more

5. Prioritise Employee Mental Wellbeing

- ☐ Implement a post-incident support plan to provide psychological assistance to affected employees.
- ☐ Ensure Mental Health First Aid (MHFA) trained staff are available on-site. Find out more about MHFA
- ☐ Provide access to professional counselling and trauma support resources.

6. Stay Informed & Review Compliance Regularly

- ☐ Keep up to date with government guidelines and legal updates on Martyn's Law.
- ☐ Schedule regular emergency drills for staff and security personnel.
- ☐ Review and update risk assessments and security plans at least annually.
- ☐ Maintain records of training, security measures, and compliance efforts for auditing purposes.

Ensure your team is prepared by distributing this checklist across your organisation.

Call 0844 770 4800 to discuss your training and supplies needs
or visit [sja.org.uk/martyns-law](https://www.sja.org.uk/martyns-law) to find out more.